

Sprint 4 Planning Meeting Minutes

Sprint: 4

Date: 3/2/26

Start Time: 8:00 PM

End Time: 9:00 PM

Attendees

- Christian Mendez
- Haruki Horiuchi
- Serkens Delice
- Ashley Agbonkhese
- Ajani Cole

Team Velocity

The team will continue working with an estimated velocity of **15 story points**, based on previous sprint performance and current workload.

Selected User Stories for This Sprint

(Ordered by priority)

User Story #1: LinguaLink Project Definition Refinement

As a student team member,

I want to refine and document the finalized purpose, scope, and core features of LinguaLink,

So that all team members share a consistent understanding and future development decisions remain aligned.

User Story #2: Technical Architecture & Codebase Review

As a student developer,

I want to review and document the current system architecture and codebase structure,

So that the application is easier to maintain, scalable, and ready for future development.

Team Member Commitments

[All] - User Story #1 and #2.

Sprint Focus:

This sprint will focus on strengthening both the clarity of the project and the technical readiness of our skills, ensuring that the team is well prepared for the implementation of harder work and features in future sprints.

User Story #1 Tasks

- Review feedback from previous sprints on project goals and future.
- Update documentation outlining purpose, target users, and core features of LinguaLink.
- Confirm boundaries and liabilities of LinguaLink, in order to address earlier before getting deep into other sprints.

User Story #2 Tasks

- Analyze current codebase structure and identify areas that affect scalability of projects.
- Document system architecture and key components.
- Propose as a team improvement recommendations and point out flaws of current and future features.